

**Lakeview Cemetery**  
**P.O. Box 883**  
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Revised 2024

## **RULES AND REGULATIONS**

The Lakeview Cemetery is guided and managed by the Lake-view Cemetery Board, which consists of one member appointed from each of three government agencies: the City of Harbor Springs, West Traverse Township, and Little Traverse Township.

The rules and regulations are for the mutual protection and pastoral beauty of the Cemetery. The rules and regulations will be overseen by the Lakeview Cemetery Manager and his assistant. Any questions that cannot be answered satisfactorily by the Manager shall be decided by the Cemetery Board. The Cemetery Board reserves the right to adopt additional rules and regulations, or to amend, alter, or repeal these rules and regulations at any time.

1. When buying burial rights for a grave space, spaces, lot (plot) you are not purchasing property or real estate, or an interest therein. The Lakeview Cemetery Board reserves the right to move the location of any burial rights granted under this certificate (Deed) if, due to mistake, error, or omission. If burial lot, spaces, where such rights are granted to the Certificate (Deed) holder becomes unavailable, the Board shall make every reasonable effort to supply an alternative site, having equivalent or improved view and location to the Certificate (Deed) Holder. In all events, damages of any circumstances described above, shall be limited to the consideration and sum paid for such burial rights.
2. When an interment is to be made in a Lot, spaces, the owner should designate the location of such interment. Should the owner fail or neglect to make such a decision, the Cemetery reserves the right to make the interment in a location designated by the Cemetery Manager.
3. Burial rights, (spaces, lot) cannot be sold to anyone else, except back to the Cemetery Board. Burial rights (spaces, lot) when sold back to Lakeview Cemetery, refund is at the purchased price, less 25% for administrative work. If there are four spaces and one has been used or occupied, Cemetery will prorate a balance of the three remaining spaces. Transaction cannot be made without a certificate (Deed).
4. Transfers; burial spaces, lot (plot) cannot be transferred to family members, heirs, or given away to anyone without a Deed or a letter of instruction to the Cemetery Manager as to the disposition of such.

5. The certificate (Deed) is non-assignable and expires if not used within 110 years from date of issuance.
6. A burial permit must be presented for regular or cremation burials.
7. No burial can be made until payment received, or prior arrangement has been made for burial space, lot (plot), and opening and closing of such spaces, lot (plot).
8. A vault must be used for all regular burials. Cremation burials must be in a non-biodegradable urn.
9. Spring burials in the months of April and May will be scheduled by the Funeral Directors in cooperation with Lakeview Cemetery Management as to the time and date. Funeral Directors will notify the families as to the times and dates. Intentions are that all spring burials will be done by the Wednesday prior to Memorial Day.
10. Burials: there will be only two burials in the morning and two burials in the afternoon, all scheduled two hours apart, this allows time for full set-up and take-down. Drop-ins can be scheduled closer together, approximately one (1) hour apart. No funerals will be scheduled before 9 AM or after 3 PM. Funeral Directors will check with Cemetery Manager to be sure there are no other scheduled burials being done on the same day by others. This is especially true in the spring months of April and May. Burials can be scheduled from Monday through Friday, at the above listed hours. For after hour burials and Saturday burials there will be an extra charge. There will be no Sunday burials. Winter burials may be made only when conditions warrant. The Cemetery Manager will be responsible for this determination.
11. A burial space shall consist of:
  - Only one adult
  - One adult and one infant
  - One adult and one cremation
  - Two infants
  - Two cremations
12. Monuments, markers, stones and memorial shall be placed at the West end, back one foot of the grave space, and so as to conform with a straight line pattern, not to exceed three feet in width on a single space.
13. If there is more than one monument, marker or stone on a single grave space at least one of the above will be placed flush with the ground. No plantings of any kind will be allowed next to the flush memorial. If the interred was a veteran and has a military flag holder, the holder must be placed next to the up-right monument or stone that has the planting.

14. All monuments, markers, stones and memorials prior to August 1,1990 that do not conform to these rules will be handled individually by the Cemetery Board so as to bring all in conformity with the current rules and not cause a hardship to all concerned.
15. All monuments, markers, stones, and memorials must be placed on a permanent foundation. The foundation shall be two inches larger than the monument, but not to exceed four inches outside, unless previously approved. The foundation shall be flush with the ground and level. All units mentioned above must be set on permanent base within 15 days after delivery to the Cemetery.
16. Should any monument, marker, stone, mausoleum, or tomb become unsightly, dilapidated, or a safety hazard to visitors or Cemetery employees, the Cemetery Management retains the right, at the owner's expense, to correct the condition or remove the same.
17. No elevated grave mounds will be allowed. Permission of Cemetery Manager must be given before removing sod or changing grade level.
18. No planting or setting of trees, shrubs, flowers, monuments, markers, stones or memorials etc. without first filling out a Landscape and Memorial Permit Form with the Cemetery Manager. The Manager will either approve or deny the permit.
19. No glass jars, vases, artificial flowers, vines, or shrubs are allowed. No stones, crushed rock or chipped materials are allowed. No automatic watering systems are allowed.
20. The Cemetery will not be liable for floral arrangements, baskets or frames used for funeral services. Management reserves the right to remove such items when they become unsightly.
21. Beds of flowers, creeping vines or cover will not be allowed to extend the full length of the grave space and will be limited to extend 12 inches from the base of monument, marker or stone foundation to the outside edge of the bed. Maintenance of such plantings is the responsibility of the owner. The Cemetery Manager has the right to remove or trim bushes and shrubs as needed to allow for mowing and the right of way to all grave spaces.
22. Flowerpots must be placed in line with monuments, stones, etc. when possible.
23. Dogs must be on a leash at all times. The owners will be responsible for cleaning up after their pets.